



ISLAMIAH WOMEN'S ARTS AND SCIENCE COLLEGE

Permanently Affiliated to Thiruvalluvar University

Recognized by UGC under sections 2(f) and 12(B) of the UGC Act 1956

Accredited with "B" Grade by NAAC

Approved by the Government of Tamil Nadu

Phone:04174-235266 Email: principalwvc@gmail.com

www.islamiahwomensartsandsciencecollege.com

5.1.4 The institution adopts the following for redressal of student grievances including sexual harassment and ragging cases

1. Implementation of guidelines of statutory/regulatory bodies
2. Organisation wide awareness and undertakings on policies with zero tolerance
3. Mechanisms for submission of online/offline students' grievances
4. Timely redressal of the grievances through appropriate committees

Proof for Implementation of guidelines of
statutory/regulatory bodies




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#10, BYPASS ROAD, NEWTOWN, VANIYAMBADI – 635 752

NOTICE BOARD TO CREATE AWARENESS ABOUT RAGGING PROHIBITION RULES NEAR ENGLISH LANGUAGE LAB AT "D" BLOCK




PRINCIPAL
ISLAMIAH WOMEN'S ARTS
AND SCIENCE COLLEGE
VANIYAMBADI.



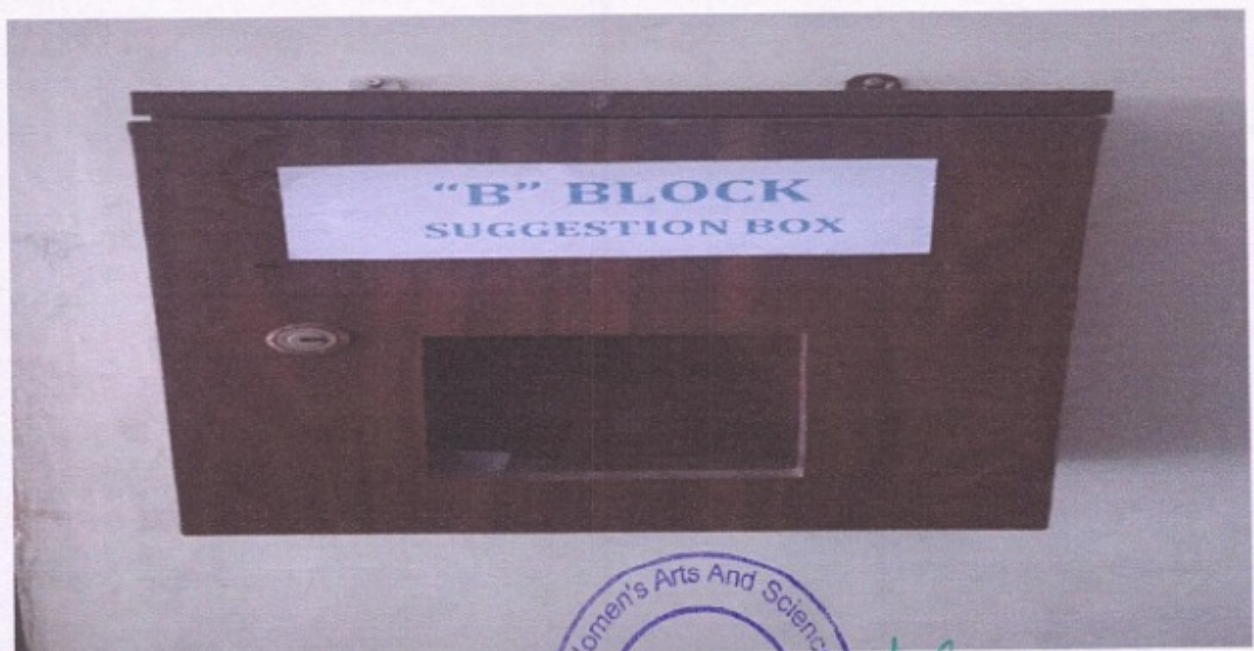
Islamiah Women's Arts and Science College, Vaniyambadi.

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SUGGESTION/COMPLAINT BOX AT "A" BLOCK



SUGGESTION/COMPLAINT BOX AT "B" BLOCK



Uhm
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AND SCIENCE COLLEGE
VANIYAMBADI.**



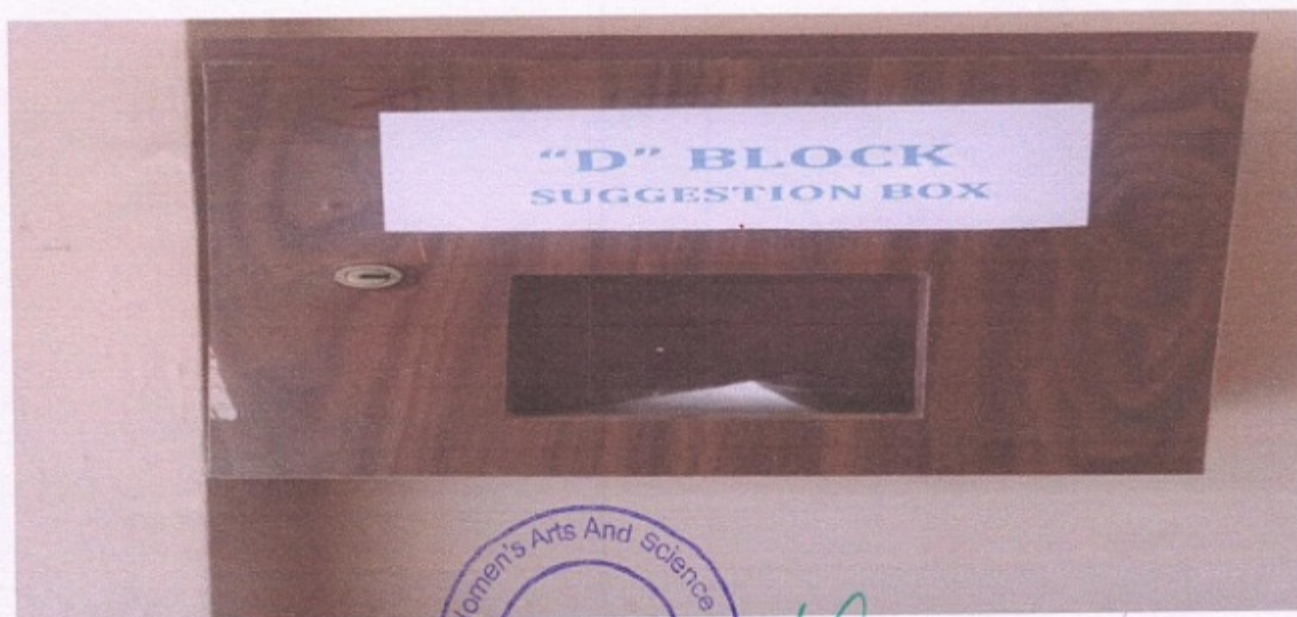
Islamiah Women's Arts and Science College, Vaniyambadi.

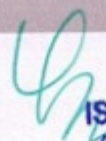
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SUGGESTION/COMPLAINT BOX AT "C" BLOCK



SUGGESTION/COMPLAINT BOX AT "D" BLOCK




PRINCIPAL
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VANIYAMBADI.

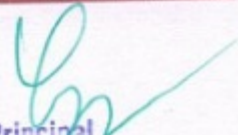


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SUGGESTION/COMPLAINT BOX AT LIBRARY BLOCK




Principal
Islamiah Women's Arts and Science College
Vaniyambadi - 635 752.



Islamiyah Women's Arts & Science College

(Recognized by UGC under Section 2(f) & 12(b) of the UGC Act 1956 & Permanent affiliation with Thiruvalluvar University.

Accredited by NAAC with "B" Grade

Maintained and Managed by The Vaniyambadi Muslim Educational Society)

#10, Bye-Pass Road, New Town, Vaniyambadi - 635 752. Tirupattur Dist. Tamil Nadu.

Telefax : +91 4174 - 235 266,

E-mail : principaliwc@gmail.com

CIRCULAR

IWC/CIR/222a/22-23

02.08.2022

Subject: Reminder: Procedure for Submitting Grievances

This is to inform you that, as part of our commitment to addressing your concerns and maintaining an open and transparent communication channel, we would like to remind you of the procedure for submitting your grievances.

If you have any suggestions, complaints, or issues that you would like to bring to the attention of the college administration, we encourage you to use the following channels:

1. Suggestion Box: A designated suggestion box is located in all the blocks where you can submit written grievances or suggestions anonymously.
2. Sending an Email: You can also share your grievances by sending an email to the Principal's office at [Principal's email address: principaliwc@gmail.com]. Please ensure that you clearly state your concerns and provide all necessary details in the email.
3. Submitting the letters directly: You can also submit your grievances directly to the Grievances Redressal committee or to the Principal.

Your feedback is important to us, and we take your concerns seriously. By utilizing these channels, you contribute to the continuous improvement of our college environment and the overall student experience.

We want to assure you that all submissions will be reviewed and appropriate actions will be taken to address the issues raised. Your contributions are valuable in enhancing our college community.

Thank you for your attention to this matter. We look forward to hearing from you and working together to create a better college environment for everyone.

Best regards,

Principal

Principal

Islamiyah Women's Arts and Science College
Vaniyambadi - 635 752.

Copy to:

1. Secretary and Correspondent
2. Heads of the Department





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Telefax : +91 4174 - 235 266, E-mail : principaliwc@gmail.com

CIRCULAR

IWC/CIR/65a/21-22

02.08.2021

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E-mail : principaliwc@gmail.com

CIRCULAR

IWC/CIR/01a/20-21

02.08.2020

Subject: Reminder: Procedure for Submitting Grievances

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CIRCULAR

02.08.19

Subject: Reminder: Procedure for Submitting Grievances

Dear Students,

This is to inform you that, as part of our commitment to addressing your concerns and maintaining an open and transparent communication channel, we would like to remind you of the procedure for submitting your grievances.

If you have any suggestions, complaints, or issues that you would like to bring to the attention of the college administration, we encourage you to use the following channels:

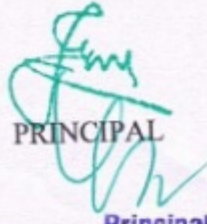
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Best regards,


PRINCIPAL
Principal

Islamiah Women's Arts and Science College
Vaniyambadi - 635 752.

Copy to:

1. Secretary & Correspondent
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CIRCULAR

02.08.18

Subject: Reminder: Procedure for Submitting Grievances

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Best regards,

PRINCIPAL

Principal

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Copy to:

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Phone: 04174 - 235266

Student's Grievance Redressal Cell 2022-2023

Members meeting

Meeting for the members of the students redressal committee was held on 02.08.22 at 2 p.m. in the seminar hall

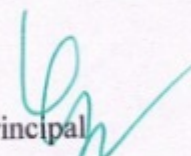
The following points were discussed:

Resolved to convene a meeting with the representatives of class and discuss about the following points

- To discuss about the infrastructure facilities
- To discuss about academic and non-academic issues


Co-ordinator




Principal

**PRINCIPAL
ISLAMIAH WOMEN'S ARTS
AND SCIENCE COLLEGE
VANIYAMBADI.**



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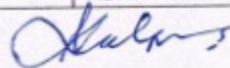
Phone: 04174 - 235266

Student's Grievance Redressal Cell (2022-2023)

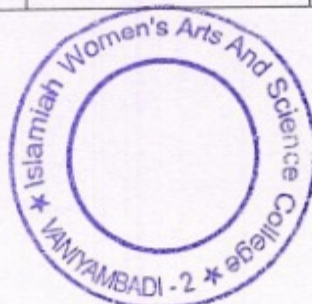
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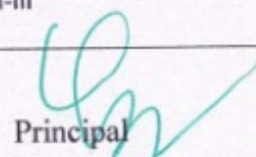
There will be meeting for the representatives of all departments on 23.08.2022 at 11 a.m. in the conference hall to discuss about the grievances faced by the students.

S.NO	DESIGNATION	NAME	DEPARTMENT
1.	PRESIDENT	SUHA MANAAL	BSC INTERIOR DESIGN & DÉCOR- III
2.	GENERAL SECRETARY	AYESHA BATHOOL	B.SC CHEMISTRY-III
3.	URDU DEPARTMENT SECRETARY	HIBA MEHREEN	B.SC INTERIOR DESIGN & DECOR-II
4.	TAMIL DEPARTMENT SECRETARY	PATEL ARSHIYA A	BACHELOR OF COMPUTER APPLICATION-II
5.	SPORTS SECRETARY	PRIYADARSHINI	B.COM CA-III
6.	SPORTS SECRETARY	SINDHUJA	B.A. ENGLISH-II
7.	DEPARTMENT SECRETARY	NEHA ANJUM	B.A. ENGLISH-I
8.	DEPARTMENT SECRETARY	HUZAIFA NOORAIN	B.SC BIO CHEM-III
9.	DEPARTMENT SECRETARY	RIMSHA MARYAM	B.SC CHEMISTRY-III
10.	DEPARTMENT SECRETARY	MUSFIRA AIMAN	B.SC MATHEMATICS-III
11.	DEPARTMENT SECRETARY	UMAIMA BARKA	B.SC COMPUTER SCIENCE-III
12.	DEPARTMENT SECRETARY	ALEENAH YASHFEEN R.S	B.SC INTERIOR DESIGN AND DÉCOR-III
13.	DEPARTMENT SECRETARY	AAFIYA AFSHEEN T.M	BACHELOR OF COMPUTER APPLICATION-III
14.	DEPARTMENT SECRETARY	IFRA KONAIN	B.SC NFSM&D-III
15.	DEPARTMENT SECRETARY	ZARMAIN SHADIYA	BACHELOR OF BUSINESS ADMINISTRATION - 1
16.	DEPARTMENT SECRETARY	SALMA SUHA AP	B.SC ZOOLOGY-III
17.	DEPARTMENT SECRETARY	NABILA SIMEEN	B.COM COMPUTER APPLICATION-III
18.	DEPARTMENT SECRETARY	NABIHA AFRA	B.COM GENERAL-III
19.	NCC SECRETARY	SUCHITRA	B.COM COMPUTER APPLICATIONS-II
20.	NCC SECRETARY	RUSHDA	BSC ZOOLOGY-II
21.	NSS SECRETARY	VAANMATHI	B.SC CHEMISTRY-II
22.	NSS SECRETARY	JAYAPRIYA	B.SC COMPUTER SCIENCE-II
23.	RCC SECRETARY	PRINCY VELANKANI	B.SC CHEMISTRY-II
24.	YRC SECRETARY	SHAFIYA	B.SC BIO CHEMISTRY-III
25.	CULTURAL SECRETARY	LAVANYA	B.A. ENGLISH-II
26.	UBA SECRETARY	RAHIMA BEGUM S	BSC INTERIOR DESIGN & DECOR-III
27.	PLACEMENT SECRETARY	FIZA FATHIMA	BACHELOR OF COMPUTER APPLICATION-III
28.	MATH CLUB SECRETARY	ZUHA TAMKEEN	M.SC MATHS
29.	PG SECRETARY	LIMRA UMAIMA	M.SC BIO CHEMISTRY
30.	ENVIRO CLUB SECRETARY	KHATIJA KASHIYA	B.SC NFSM&D-III
31.	SWATCH BHARATH ABHIYAN SECRETARY	DARSHINI	B.SC BIO CHEM-III



Co-ordinator




Principal

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Phone: 04174 - 235266

Student's Grievance Redressal Cell 2021-2022


Members meeting

Meeting for the members of the students redressal committee was held on 02.08.21 at 2 p.m. in the seminar hall

The following points were discussed:

Resolved to convene a meeting with the representatives of class and discuss about the following points

- To discuss about the infrastructure facilities
- To discuss about academic and non-academic issues


Co-ordinator




Principal

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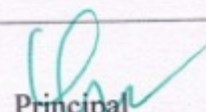
Student's Grievance Redressal Cell 2021-2022 CIRCULAR

There will be meeting for the representatives of all departments on 09.08.2021 at 11 a.m. in the conference hall to discuss about the grievances faced by the students.

S.NO	DESIGNATION	NAME	DEPARTMENT
1.	PRESIDENT	ROOYA NOOREE.B	3 rd B.COM(CA)
2.	GENERAL SECRETARY	FARIQA.Y	3 rd B.SC BIO-CHEMISTRY
3.	PLACEMENT SECRETARY	MINHA MARIYAM	3 rd B.COM(CA)
4.	PLACEMENT SECRETARY	SADIYA TASLEEM S	3 rd BCA
5.	SPORTS SECRETARY	BAGYA DHARSHINI S	3 rd NFSM&D
6.	RRC SECRETARY	SORNALATHA.B	2 nd M.SC BIO-CHEMISTRY
7.	YRC SECRETARY	RIMSHA THAREEN.M	2 nd M.SC BIO-CHEMISTRY
8.	YRC SECRETARY	TAQIYA AIMEN	3 rd NFSM&D
9.	NSS SECRETARY	LAVANYA.M	2 nd B.A. ENGLISH
10.	NSS SECRETARY	MANIMOZHI	3 rd NFSM&D
11.	DEPT SEC OF TAMIL	SHAISTHA S	2 nd B.COM(CA)
12.	DEPT SEC OF URDU	AYESHA BATHOOL.K	2 nd B.SC CHEMISTRY
13.	DEPT SEC OF ENGLISH	TASKEEN KOUSER M.	3 rd BA ENGLISH
14.	DEPT SEC OF MATHS	LABIDA H	3 rd B.SC MATHEMATICS
15.	DEPT SEC OF NUTRITION	AYISHA IKRAMULLAH.	3 rd NFSM&D
16.	DEPT SEC OF BIO-CHEMISTRY	HASEENA B	3 rd B.SC. BIO-CHEMISTRY
17.	DEPT SEC OF B.COM(CA)	RAKIYA HARMAIN A	3 rd B.COM(CA)
18.	DEPT SEC OF IDD	NIHA KULSOOM.M.L	3 rd IDD
19.	DEPT SEC OF B.SC(CS)	AYESHA FARHA T	3 rd B.SC (CS)
20.	DEPT SEC OF BCA	ZAINUL ARAB. O. H	3 rd BCA
21.	DEPT SEC OF BBA	AYISHA SIDDIQUA N	3 rd BBA
22.	DEPT SEC OF B.COM(G)	SARAH SHAHEEN.K	3 rd B.COM(G)
23.	DEPT SEC OF CHEMISTRY	SANA MUNAWARI.A	3 rd B.SC CHEMISTRY
24.	DEPT SEC OF ZOOLOGY	ATHUFA YUSRA.E	2 nd B.SC ZOOLOGY
25.	PG DEPT SECRETARY	SADIYA FATHIMA TABASSUM S	2 nd M.SC MATHS


Co-ordinator




Principal
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Student's Grievance Redressal Cell 2020-2021

Members meeting

Online Meeting for the members of the students redressal committee was held on 03.08.20

The following points were discussed:

Resolved to convene a meeting with the representatives of class and discuss about the following points

- To discuss about the infrastructure facilities
- To discuss about academic and non- academic issues


Co-ordinator




Principal

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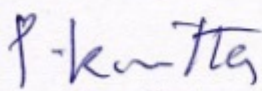
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Student's Grievance Redressal Cell 2020-2021

CIRCULAR

There will be meeting for the representatives of all classes on 15.02.21 at seminar hall to discuss about the grievances faced by the students following the SOP:

S.NO	DESIGNATION	NAME	DEPARTMENT
1.	PRESIDENT	SAYEMA KULSOOM	II B.A-'B' (English)
2.	GENERAL SECRETARY	ZOHRA KOUSER.M	II IDD
3.	DEPARTMENT SECRETARY ENGLISH	NIKHATH NAAZ	II B.A-'B' (English)
4.	DEPARTMENT SECRETARY B.COM (G)	ARSHIYA SIDDIQUA	II B.COM (G)
5.	DEPARTMENT SECRETARY BIO-CHEM	K. RAISA FATHIMA	II BIO-CHEM
6.	DEPARTMENT SECRETARY 8.B.A	SHAFIYA.T.U	II B.B.A
7.	DEPARTMENT SECRETARY B.C.A	RUQAIYA MUSKAN	II B.C.A
8.	DEPARTMENT SECRETARY CHEMISTRY	MUBASHIRA	II B.SC CHEMISTRY
9.	DEPARTMENT SECRETARY MATHS	URAINA SADAF.K	II B.SC'B' (Maths)
10.	DEPARTMENT SECRETARY COMPUTER SCIENCE	UMME KULSUM.M	II B.SC (CS)
11.	DEPARTMENT SECRETARY NUTRITION	REEBA MAHIN	II B.SC (Nutrition)
12.	DEPARTMENT SECRETARY IDD	KAKA.RUFAH AFSHEEN	II IDD
13.	DEPARTMENT SECRETARY URDU	NIMRA KOUNAIN	I B.SC CHEMISTRY
14.	DEPARTMENT SECRETARY TAMIL	SAJEEDA	I B.COM (G)
15.	SPORTS SECRETARY	DURGA DEVI	B.B.A
16.	PLACEMENT SECRETARY	SHAFIA AMREEN	B.C.A
17.	NSS SECRETARY	MADHUMITHA.R JANANI.V	II B.SC (CS)
18.	YRC SECRETARY	AFFREEN BEGUM	I BIO CHEM
19.	RRC SECRETARY	SNEKA.M	I B.A-'B'
20.	PG SECRETARY	H. HUMERA AMRIN	M.COM (G)


Co-ordinator




Principal

PRINCIPAL
ISLAMIAH WOMEN'S ARTS
AND SCIENCE COLLEGE
VANIYAMBADI.



Islamiah Women's Arts and Science College, Vaniyambadi.

Recognised by the UGC under Section 2(f) and 12(B) of UGC Act 1956
Permanently Affiliated with Thiruvalluvar University and Approved by the Government of Tamil Nadu
Accredited by NAAC with "B" Grade
#10, BYPASS ROAD, NEWTOWN, VANIYAMBADI – 635 752

Student's Grievance Redressal Cell 2019-2020

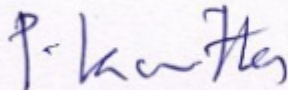
Members meeting

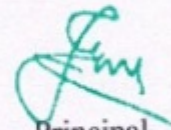
Meeting for the members of the students redressal committee was held on 02.08.2019,
at 2 p.m. in the seminar hall

The following points were discussed:

Resolved to convene a meeting with the representatives of class and discuss about the following points

- To discuss about the infrastructure facilities
- To discuss about academic and non- academic issues


Co-ordinator


Principal

Principal

Islamiah Women's Arts and Science College
Vaniyambadi - 635 752.





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Student's Grievance Redressal Cell (2019-2020)

CIRCULAR

There will be meeting for the representatives of all classes on 16/10/2019
in the conference hall at 11 a.m. to discuss about the grievances faced by the students.

S.NO	DESIGNATION	NAME	DEPARTMENT
1.	President	Predhanekar Jasia Alman.	III B.Sc (Bio-Chemistry)
2.	Vice-president	Nabera Thareem.K	III B.B.A
3.	General Secretary	Umrah Daaniya Khulood.V	III B.Com(CA)
4.	Joint Secretary & discipline secretary	Hina Kouser. D	III B.Sc (Bio-Chemistry)
5.	Treasurer	Mehabuba Haneefa	III B.Com(CA)
6.	Department Secretary(Urdu)	Rabiya Konain.C	III B.Sc (IDD)
7.	Department Secretary(Tamil)	Thasneem A	III B.Sc (Chemistry)
8.	Department Secretary(English)	Nazneen Ruhee. C	III B.A (English)
9.	English Magazine Editor	Nuseba Aafreen.V	III B.A (English)
10.	Department Secretary	Aysha Siddiqua.P	II B.Com(G)
11.	Department Secretary	Masuma Thasfeen.P	III B.Com(CA)
12.	Department Secretary	Maddalkar Saqiya Bareen	III B.B.A
13.	Department Secretary	Rizwana Afreen. A	III B.Sc (Maths)
14.	Department Asst. Secretary	Sadiya Fathima Tabassum.5	III B.Sc (Maths)
15.	Department Secretary	Naiyara.K	III B.Sc (Bio-Chemistry)
16.	Department Secretary	Sana Afsheen.K	III B.Sc (Nutrition)
17.	Department Secretary	Zainab Fathima.H	III B.Sc (Chemistry)
18.	Department Secretary	Malecha Nayab.M	III B.Sc (IDD)
19.	Department Secretary	Salma Shaheen. K	III B.Sc (CS)
20.	Department Secretary	Ghaliya Naaz.M.S	III B.C.A
21.	Department Secretary	Arshiya Samreen	II M.Sc (Maths)
22.	Placement Secretary	Fariha Tamkeen.K	III B.Sc (CS)
23.	Placement Secretary	Samra Nousheen.M	III B.C.A
24.	Cultural Secretary	Monisha.J	III B.Com(CA)
25.	Cultural Secretary	Asma Tabasum Saleemuddin	III B.Sc (Maths)
26.	Transport Secretary	Azra Farheen. S	III B.Com(G)
27.	Sports Secretary	Gomathi	III B.Sc (Maths)
28.	Sports Secretary	Savitha	III B.Sc (Maths)
29.	NSS	Vennila.C	III B.C.A
30.	YRC,RRC	Rimsha Thareem.M	III B.Sc (Bio-Chemistry)

P. K. H. T. G.
Co-ordinator



[Handwritten Signature]
Principal

Principal
Islamiah Women's Arts and Science College
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Student's Grievance Redressal Cell 2018-2019

Members meeting

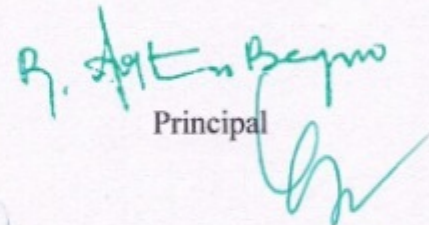
Meeting for the members of the students redressal committee was held on
02.08.2018, at 2 p.m. in the seminar hall

The following points were discussed:

Resolved to convene a meeting with the representatives of class and discuss about the following points

- To discuss about the infrastructure facilities
- To discuss about academic and non- academic issues


Co-ordinator


Principal



Principal
Islamiah Women's Arts and Science College
Vaniyambadi - 635 752.



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Student's Grievance Redressal Cell 2018-2019 CIRCULAR

Date: 05.10.2018

There will be meeting for the representatives of all classes on 05.10.2018 in the conference hall at 11 a.m. to discuss about the grievances faced by the students.

S.NO	DESIGNATION	NAME	DEPARTMENT
1.	STUDENT UNION PRESIDENT	NASHITA IRAM	II BCA
2.	GENERAL SECRETARY	HAFSA TABASSUM	II BIO
3.	JOINT SECRETARY	NAZIYA AYMAN	II MATHS
4.	DEPT .SEC OF NFSMD	AYESH SAMA	II NFSMD
5.	DEPT. SEC BIO	KANZUL MASNA V S	II BIO
6.	DEPT .SEC BA	KANITHA MARIYAM R	II BA
7.	DEPT.SEC MATHS	SALMA ZAINUB	II MATHS
8.	DEPT SEC B. COM (GEN)	THANSEERA THABASSUM S.R	II. B.COM
9.	DEPT SEC. B.B.A	SUFIYA KASHAF K	II BBA
10.	DEPT SEC B.COM (CA)	SHAZIYA KOUSER	II B.COM (CA)
11.	DEPT SEC.COMP	UZEFA TASKEEN	II COMP
12.	DEPT SEC BCA	SHAIRA FATHIMA MOTTUR	II BCA
13.	DEPT.SEC.CHEM	ZAINAB FATHIMA. H	I CHEMISTRY
14.	DEPT.SEC.URDU	HINA KOUSER D	I BIO
15.	DEPT SEC.TAMIL	SWATHI	II BSC (COMP)
16.	PG DEPT. SEC	AAMINA AYMAN	I MSC COMP
17.	MAGAZINE COMMITTEE	AISHA AFNAAN	II BA
18.	FINANCE SEC	SUMAN FATHIMA	II B.COM (CA)
19.	PLACEMENT FOR ARTS	MOHSINA SADAF N	II BBA
20.	PALCEMENT FOR SCIENCE	SHIFA FATHIMA	II BCA
21.	CULTURAL SEC FOR SCIENCE	ARSHIYA ZAREEN	II MATHS
22.	CULTURAL SEC. ARTS	NANDHINI	II B.COM (GEN)
23.	SPORTS SEC	LOGESHWARI	COMP
24.	SPORTS JOINT SEC	GOMATHI M	I MATHS (A)
25.	SOCIAL SERVICE SEC	AKASHYA M	II BIO

P. K. K. K.
Co-ordinator



R. A. A. A.
Principal

Principal
Islamiah Women's Arts and Science College
Vaniyambadi - 635 752.